



Ministry of Education
(Formerly Ministry of Human Resource Development, MHRD)

Government of India
Under the aegis of
PANDIT MADAN MOHAN MALVIYA
NATIONAL MISSION ON TEACHERS AND TEACHING
(PMMMNMTT)

Kamala Nehru College
(University of Delhi)

(Accredited Grade 'A' by NAAC)
UNDER THE AEGIS OF PARAMARSH, UGC

in collaboration with

TEACHING LEARNING CENTRE

RAMANUJAN COLLEGE
(University of Delhi)

(Accredited Grade 'A' by NAAC)

ONE WEEK ONLINE WORKSHOP
(Equivalent to one week FDP under PMMMNMTT)

**"SKILL ENHANCEMENT AND CAPACITY BUILDING
FOR NON-TEACHING (JR, AR, DR & OTHERS)
AND TEACHINGSTAFF"**

22nd January- 28th January 2021

Call for Registration & Participation

Last date for registration: 22nd January 2021

Registration Link: <https://forms.gle/UVAZYB7HA1WfxLGx9>

Dr. S.P. Aggarwal
Principal
Ramanujan College

For queries, contact us at fdp2021@knc.du.ac.in

Dr. Kalpana Bhakuni
Principal
Kamala Nehru College

The Ministry of Education (erstwhile, Ministry of Human Resource Development) launched the Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNTT) in 2017. One of the main objectives of this mission is to facilitate teacher training by constituting Teaching Learning Centers in various institutions of higher education in our country. The Teaching Learning Centers (TLCs) are mandated to promote on a continuous basis the learning of new pedagogical practices, methodology of forming discipline-specific curricula and creating new learning materials (including e-content) for use by the teachers in colleges and postgraduate departments. It is envisioned that the TLCs will accelerate the teaching-learning process by encouraging independent critical and creative thinking and facilitating research for subject specific growth. The TLCs will assist the faculty in capacity building for curriculum designing, scientific assessment and evaluation and the development of innovative academic programs to strengthen the inclusive nature of higher education. The TLCs are also encouraged to reach out to teachers teaching in regionally disadvantaged locations. The Pandit Madan Mohan Malaviya National Mission emphasizes the need to change the role and workings of a teacher from a mere disseminator of information and knowledge to the one who helps students to develop critical, analytical skills, capabilities to generate information, the ability to reason and to empower themselves through open sources and globally oriented digitalized self-learning processes.

The focus is not only on 'what is taught' but also importantly, to 'the way it is taught,' in an effort to develop and enhance individual education, that will eventually go on to define the manner in which the future generations will work and live. The Teaching Learning Centers offer Faculty Induction Programs (FIPs) for newly recruited faculty and Faculty Development Programs (FDPs) for teachers with experience who wish to update their field of knowledge, expertise and skill with the latest available research, resources and technology. In the FDPs, special emphasis is given to inter and cross-disciplinary methodologies of study. Currently, the teaching fraternity is missing their lively and interactive classrooms due to COVID-19 Pandemic. To address the present situation, the University Grants Commission (UGC) has intensified its efforts to have a strong virtual engagement with the students through email/WhatsApp and hosting lectures using Google Class Room and other video-conferencing platforms. Keeping in view the immense benefits and reach of online courses in the present academic set-up, the Teaching Learning Centre Ramanujan College, University of Delhi in collaboration with Kamala Nehru College, New Delhi is offering a One Week Online Workshop on "Skill Enhancement and Capacity Building for Non-teaching and Teaching Staff" for teaching and non teaching faculty members and research scholars of higher education in the country from 22nd January- 28th January ,2021

Concept Note

The teaching and non-teaching staff are the twin pillars of strength in any academic institution. They are the bedrock of any successful organization, as they work in tandem with each other to achieve the vision and fulfill the mission of the institution. This ensures that the institution functions seamlessly and efficiently. Thus it is imperative that the institutions organize and conduct training programmes and workshops/seminars that can help the stakeholders enhance their skill set and also learn newer techniques and strategies to deal with the increasing pressure of fast changing circumstances, especially at this juncture when "going online" seems to have become the "new normal". Also, with the Ministry of Education, formerly, Ministry of Human Resource Development (MHRD), Government of India, launching an initiative like 'Digital India' and the recently launched 'Bharat Padhe Online' campaign to sensitize and digitize India about the need for online education, it is the need of the hour for all educational institutions to facilitate dissemination of knowledge through e-resources.

Kamala Nehru College is happy to take an initiative in this direction in collaboration with the TLC, Ramanujan College. This Workshop, which has been organized for the non-teaching and teaching staff jointly, seeks to furnish an academic-administrative interface. Increasingly, teachers are involved in administrative work in a myriad of ways, especially while contributing to the corporate and administrative life of the College. Attending this Workshop will give both, the teaching and non-teaching, an opportunity to gain discursive knowledge as well as hands-on training. It promises a fruitful journey from e-learning to e-training, bridging the gap between the two. This self-paced learning programme allows for a flexible schedule as it comes as a set of pre-recorded lectures and videos.

- Documentation for NAAC and NIRF: teaching & non-teaching**
- University Roster System : Teaching and Non- teaching**
- Recruitment Rules 2020**
- APAR and Promotion process: CAS, 2018 for teaching staff
And promotion for non teaching staff**
- RTI in Colleges**
- New Education Policy**
- GFR 17 & PFMS**
- E- governance**
- GeM and e-procurement**

Kamala Nehru College stands in the frontline of ‘A’ grade colleges in the nation. What began as Government College for Women in Defence Colony on 20 July 1964, with 457 students, evolved into Modern College for women with 1600 students. A new campus on Siri Fort Road followed, for which the foundation stone was laid by Sri V.V. Giri, the then President of India. It was renamed Kamala Nehru College. The building was inaugurated by the Prime Minister, Mrs Indira Gandhi, and the College started functioning from its current location in 1975.



Today, in its 56th year of existence, KNC boasts of a strong infrastructure and modern facilities that has enabled it to become a centre of excellence for academics and extra-curricular pursuit. A state-of-the-art auditorium, a fully computerized library with reading rooms and an audio-visual section, ICT enabled classrooms, well equipped computer labs, a PWD friendly campus, a lively cafeteria, a gym and an open Chaupal with amphitheatre like ambience that hosts numerous plays, musical choir and nukkad natak. The lush green lawns, the Lotus Square, open green environs complement the technologically equipped campus towards providing holistic education. KNC is home to many species of birds and butterflies as revealed in the green audit and the biodiversity index. Rain water harvesting, composting, responsible disposal of e-waste, solar energy harnessing, and e-procurement are some other initiatives that the College has undertaken. RO water dispensers, sanitary napkins vending machine, and a mobile ATM van are other amenities that make the College a comfort zone for its stakeholders.

KNC provides transformative education to young women, thereby leading to the growth and development of an egalitarian society. It aims to provide a well-integrated value-based education encompassing rigorous academic approach, vibrant cultural life and community/ society oriented extension services to its students. The College offers fifteen under graduate courses in Liberal Arts, Social Sciences, Mathematics and Commerce and six post-graduate courses. It also offers French as Diploma and Advanced Diploma Course. Certificate courses and Add-on courses further enrich the curriculum and skill set of students. Specialized instructors and experienced professional are hired by the College for its performing arts societies like fashion society, western and Indian dance, choreography and music. Academic lectures, seminars, discussions, open forums, workshops, competitions are a routine feature of the intellectual and cultural ecosystem of KNC. A well established and highly motivated NSS, NCC and NSO provide an added edge to the institution.

Surely, under the caring, competent and committed mentorship of the faculty, coupled with the experience of a holistic learning environment, the students are able to make a smooth transition into the world of vagaries and vicissitudes. As young women they step out into the world as independent minded and sensitive individuals with their heads held high and feet firmly rooted in the ground. Kamala Nehru College is fully committed to all its stakeholders, especially to the students as the primary stakeholders, to fulfill their aspirations in the College and beyond. IQAC-KNC works towards maintaining and promoting this progressive direction of the institution. The collaborative efforts of the members of the teaching and non-teaching staff have helped KNC carve a niche for itself!

About Ramanujan College

Ramanujan College is a University of Delhi college, located in the well-known area of Kalkaji, near Nehru Place, in South Delhi. Ramanujan College has highly qualified, dedicated, and committed faculty members. The college runs 15 courses in different subjects in Humanities, Commerce and Science streams. It is also the study centre for the students of the School of Open Learning, University of Delhi, the Non-Collegiate Women's Education Board, University of Delhi, and the Indira Gandhi National Open University. The college also runs several professional courses.



The teachers of Ramanujan College are highly motivated and have original, published academic and creative work, including journals and other printmedia articles and educational film making to their credit. Ramanujan College is a premier institution of the University of Delhi and has been accredited grade "A" by the National Assessment and Accreditation Council (NAAC). We at Ramanujan College emphasize the holistic development of personality, meaningful exposure to real-world, and inculcating practical skills amongst our students apart from ensuring academic excellence.

Registration Process

Eligibility: All the members of teaching and non-teaching staff are eligible to apply.

- Registration is compulsory for all participants of workshop.
- All those who meet the eligibility criterion are required to pay **Non-refundable amount of INR 650/-** (see the details provided below regarding the payment process).
- The eligible participants who have made the payment are required to register online **on or before 22nd January 2021.**

•Attempting and submitting all the quizzes are mandatory, and each participant should score minimum of 40% in total to avail of the completion certificate.

•Graded certificates on the basis of performance will be awarded to participants.

•As the part of the Ministry of education's requirement under PMMMNMTT scheme, All participants need to submit online feedback of the session.

•Failing to meet any of the above condition will result in denial of the programme completion certificate to the participants.

Payment Process & Steps for Registration

First Step: The participants must make the prescribed payment by (NEFT/UPI/IMPS) to the below-mentioned account and keep the screenshot of their payment for further clarification.

Bank: ICICI Bank

Branch: Kalkaji Branch, New Delhi - 19

A/c Name: PRINCIPAL RAMANUJAN COLLEGE

A/c no: 072001003912

IFSC: ICIC0000720

Second Step: Participants need to fill up the online application form link: <https://forms.gle/UVAZYB7HA1WfxLGx9> all the required details before the final date of submission. The screenshot of the payment should be uploaded while filling in the form. The participants are advised to carefully fill their transaction details of payment at the time of filling of the registration form. Kindly take note that late applications and payments will not be accepted. The last date of registration is January 22, 2021. After successful registration & payment, the participants will receive a confirmation via email. Please keep checking the spam folder of the email as the bulk email sent may end up in the spam folder. An official group has been made for communication with the participants on "Telegram." You are therefore requested to install the Telegram App either from the Play Store or App Store. The link to join the official group will be provided in the confirmation mail.

For further queries, you can write to us at:

fdp2021@knc.du.ac.in

CHIEF PATRONS

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